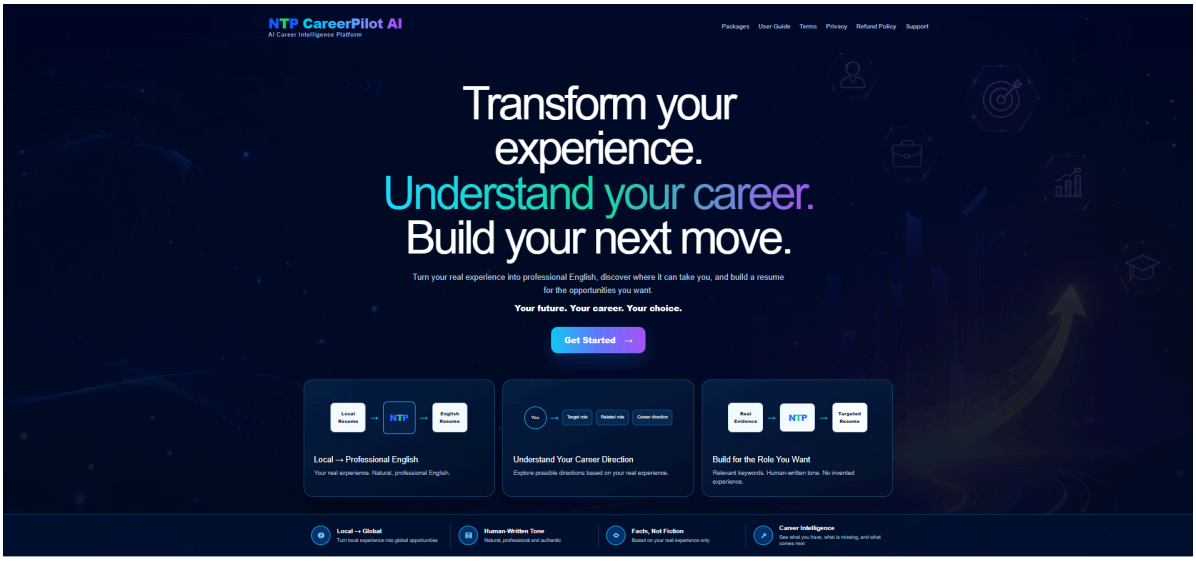
NTP CareerPilot AI User Manual

Student • Fresh Graduate • Experienced Professional



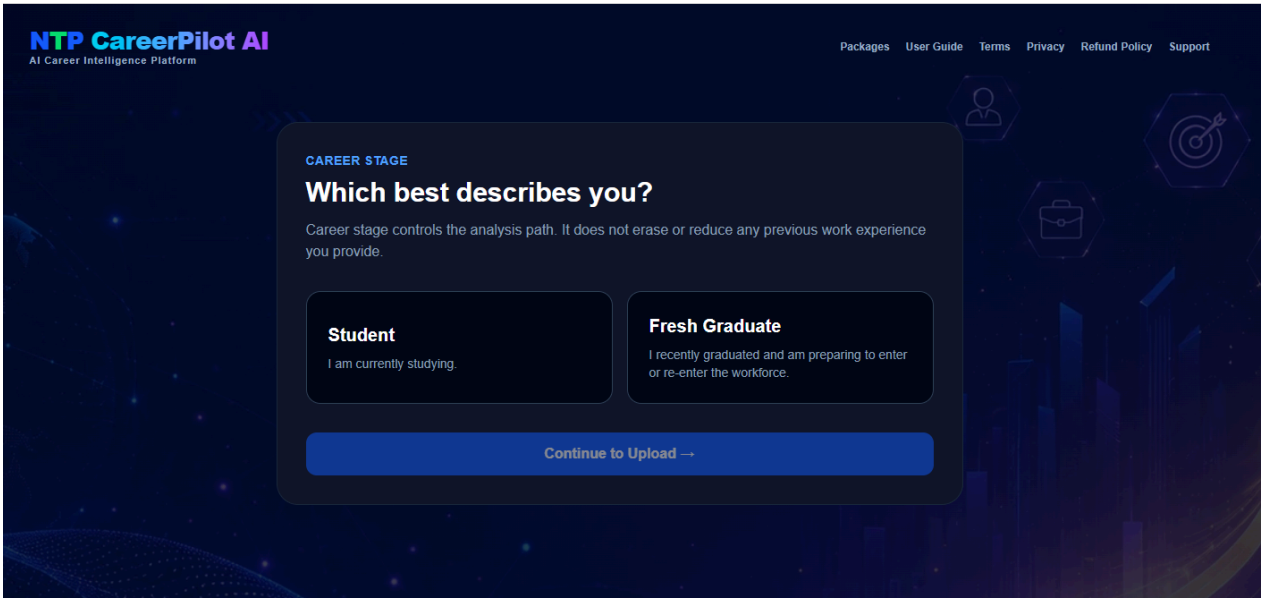
Home page / Career stage entry

Website https://ntpcareerpilotai.com/ | Support: contact@ntpcareerpilotai.com

This manual follows the current product flow shown in the supplied production/UAT screenshots. Names, email addresses, phone numbers, target roles and scores visible in the screenshots are sample test data.

1. Overview

CareerPilot AI separates analysis into three Career Stage paths. Select the path that best matches your current situation.



Career Stage selection

Path	Evidence	Main output
Student	Bachelor's transcript + questionnaire evidence	Career Preparation Analysis + PDF
Fresh Graduate	At least 1 evidence file; each Resume/Transcript item is optional	Best Resume + Skill Gap + Certification Recommended + PDF/Word
Experienced Professional	Resume + target Job Description	Job Fit + Tailored Resume + Dashboard + PDF/Word

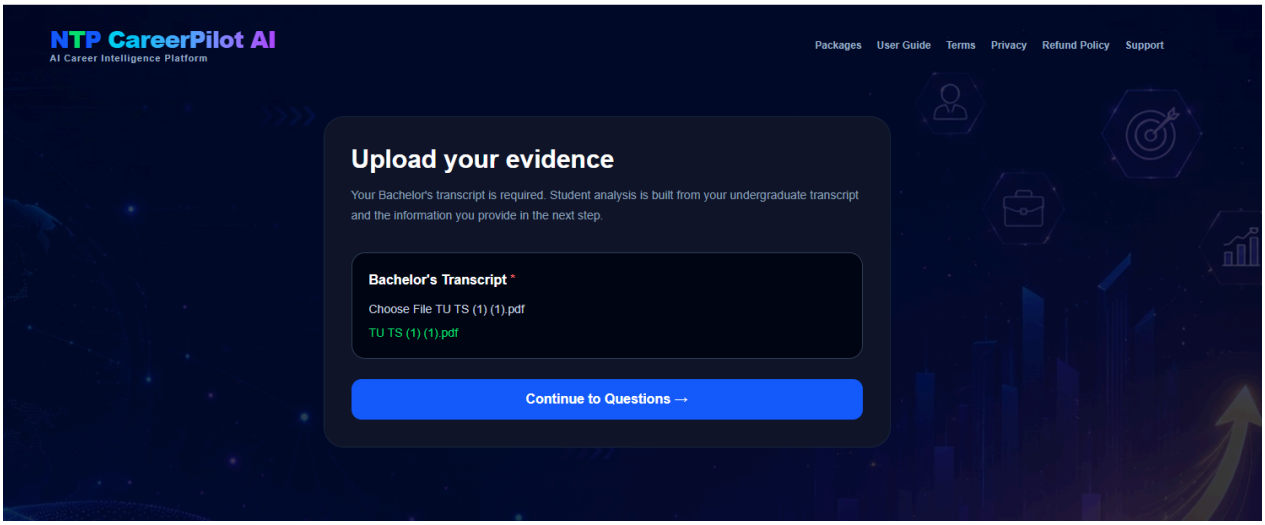
Evidence-First CareerPilot AI is designed to use evidence supplied and verified by the user, without creating unsupported experience, skills, certifications, projects, achievements, or numbers.

2. Student

Use this path when you are currently studying.

Step 1 - Upload evidence

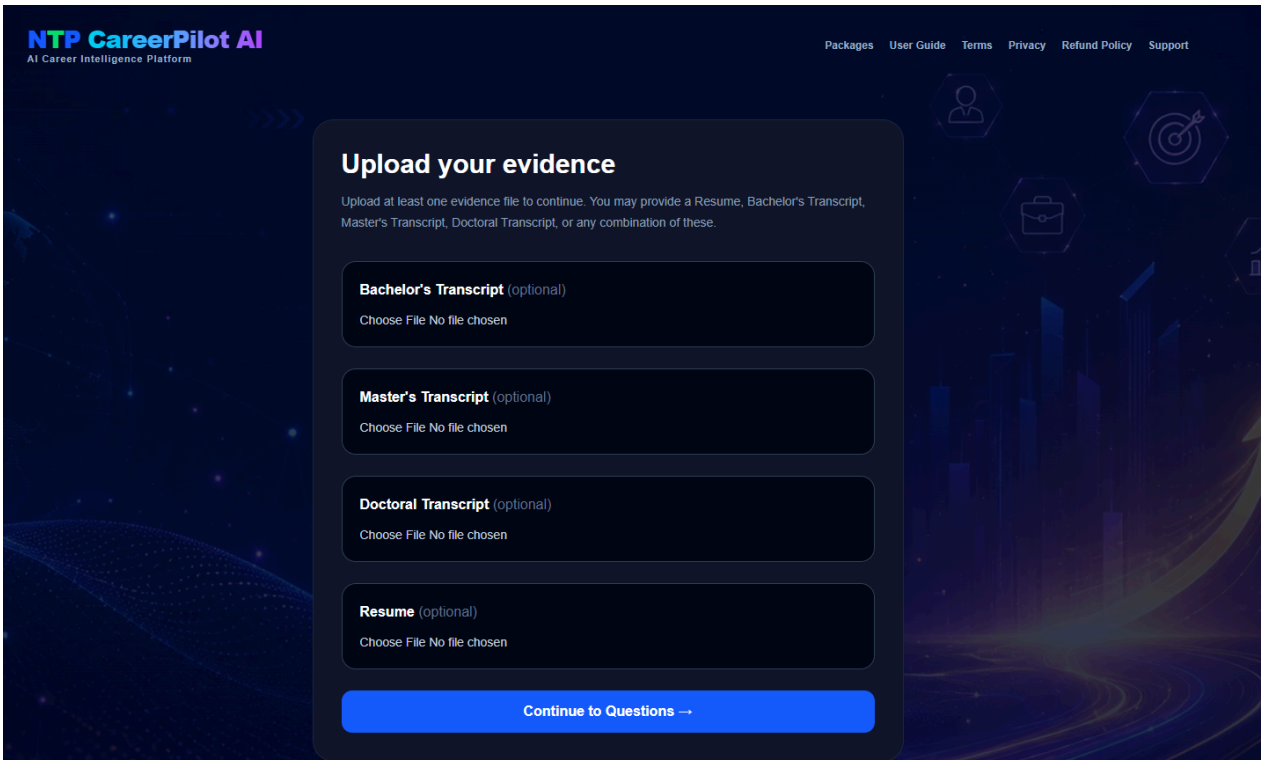
Upload the Bachelor's transcript, which is the primary evidence for the Student path. Resume is optional and placed after the transcript upload.



Student evidence upload

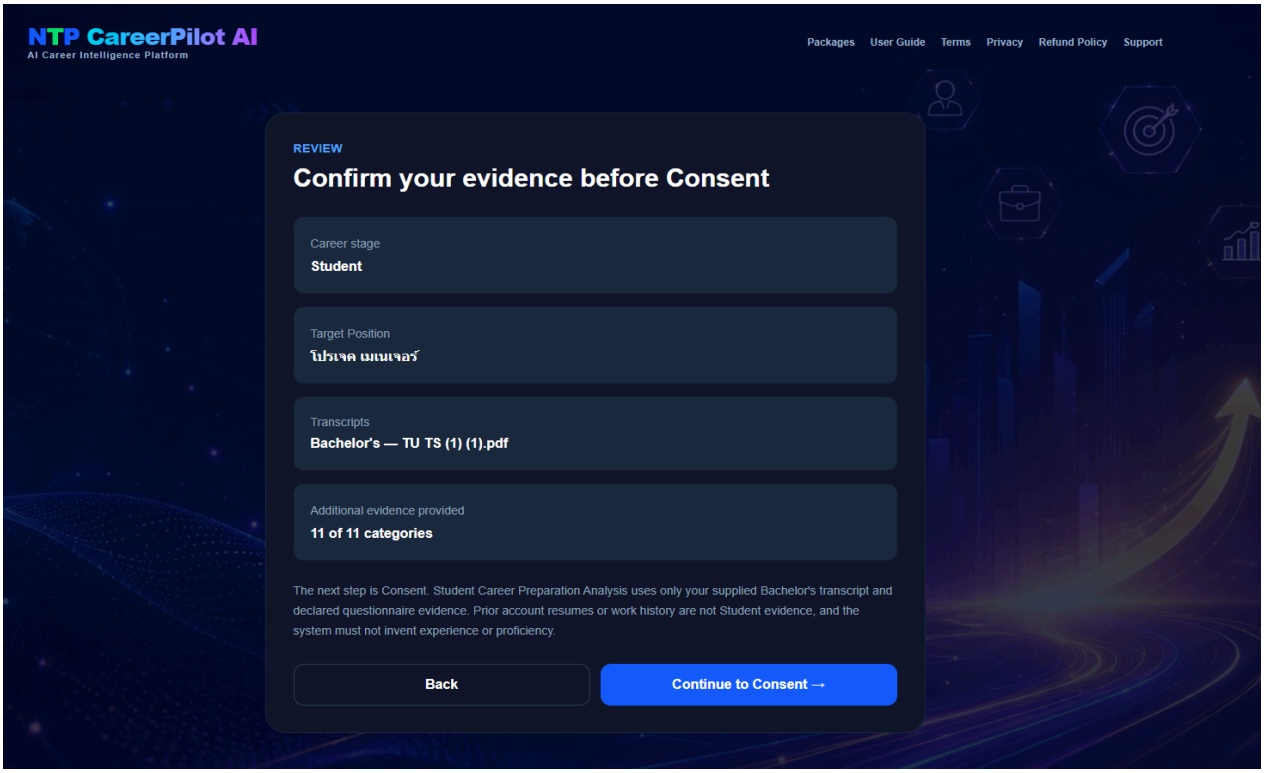
Step 2 - Complete Student Evidence

Complete the Target Position and evidence information requested by the form. After Consent, the system will not ask for additional candidate information.



Student Evidence questionnaire (example section)

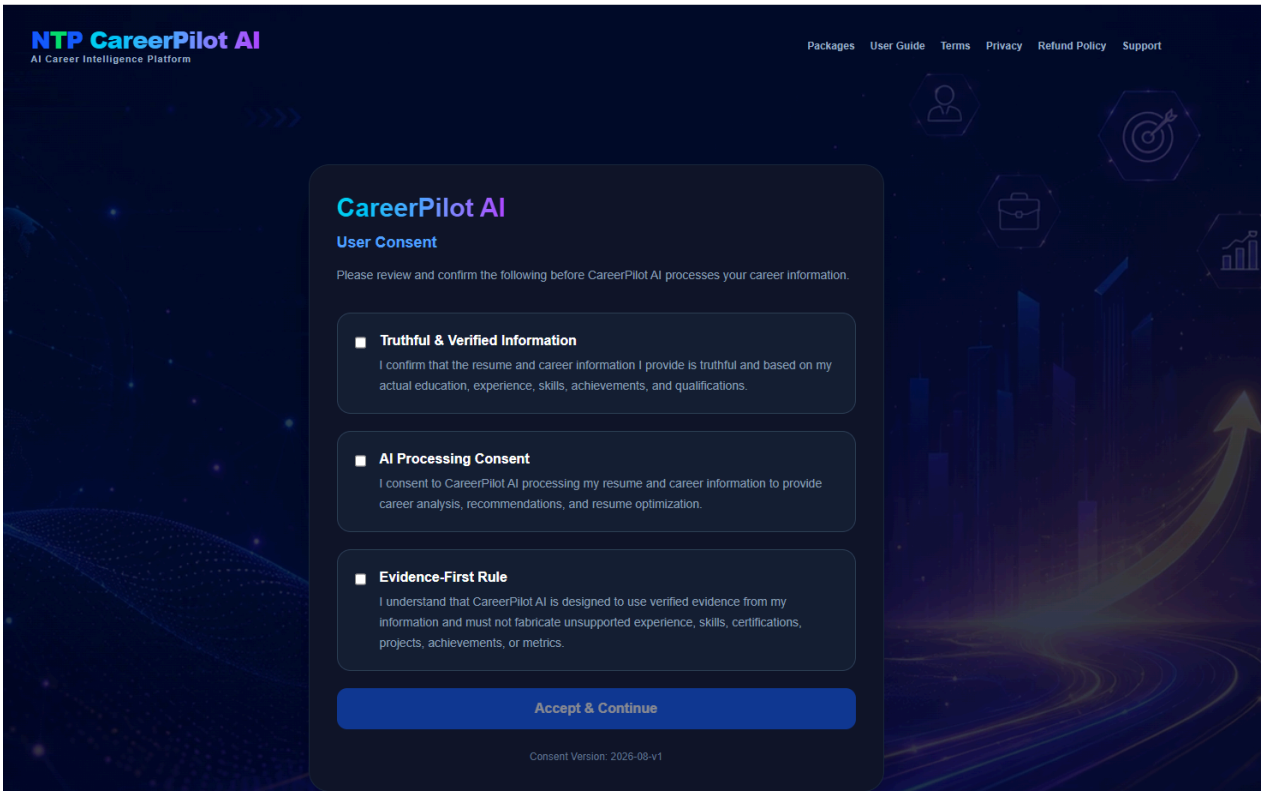
Step 3 - Review before Consent



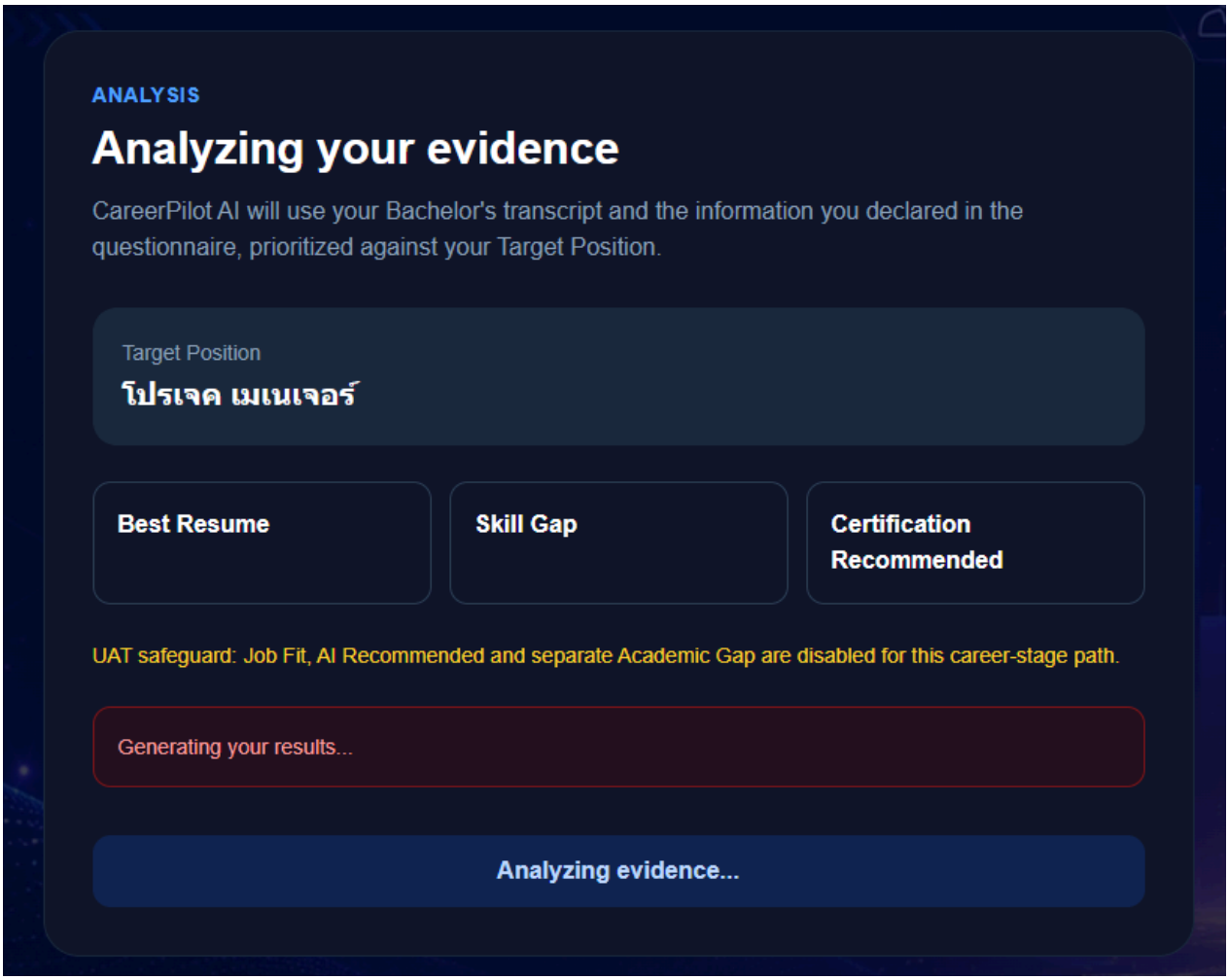
Confirm the Career Stage, Target Position, Transcript, and number of evidence categories.

Step 4 - Consent and analysis

- Truthful & Verified Information
- AI Processing Consent
- Evidence-First Rule



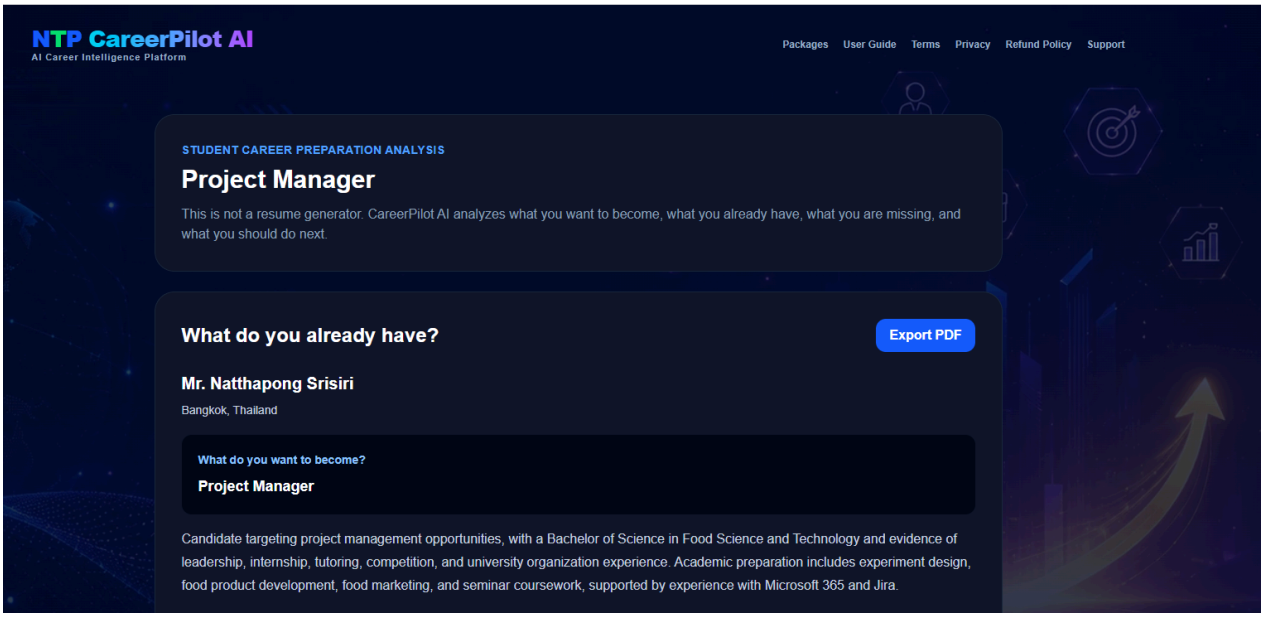
Select all three confirmations, then Accept & Continue.



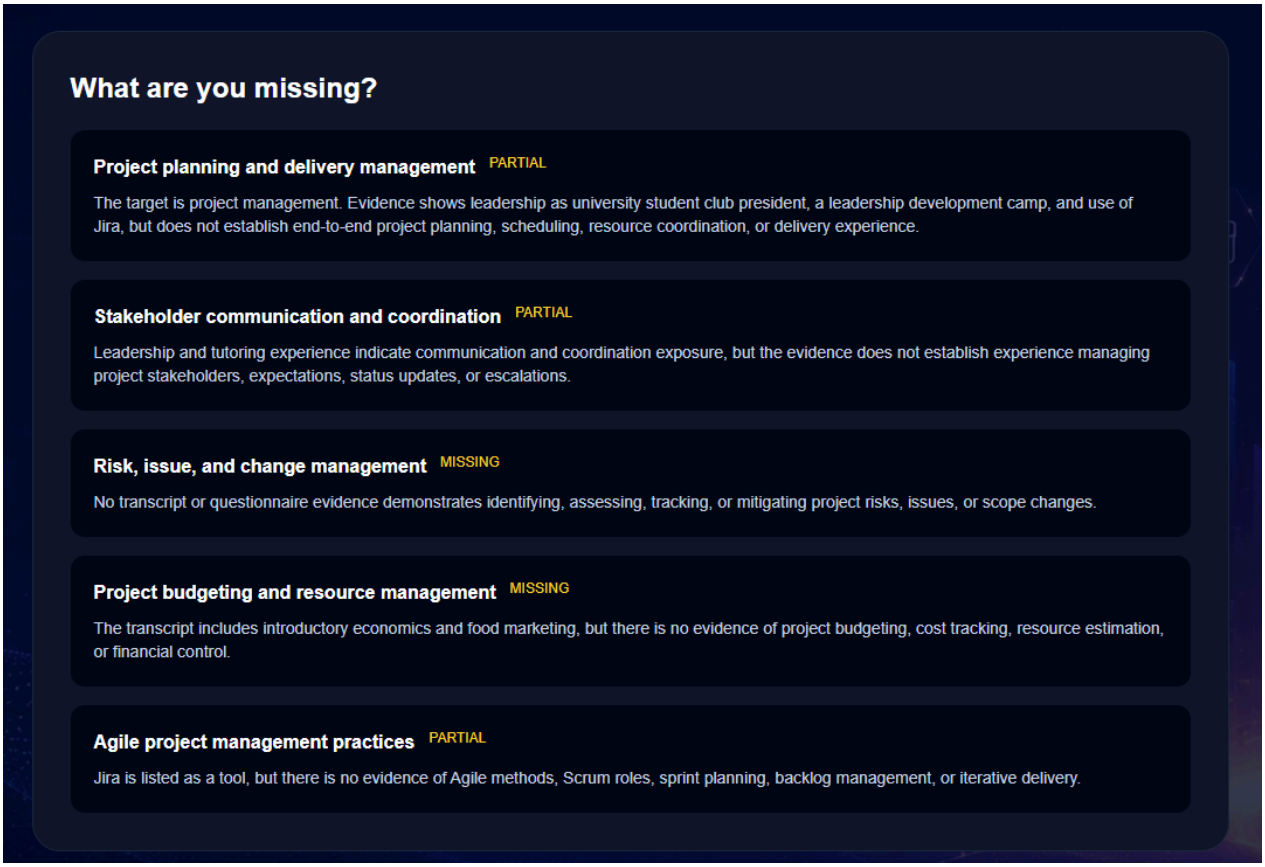
The Student engine analyzes the Transcript + Questionnaire against the Target Position.

Step 5 - Read the Student Career Preparation Analysis

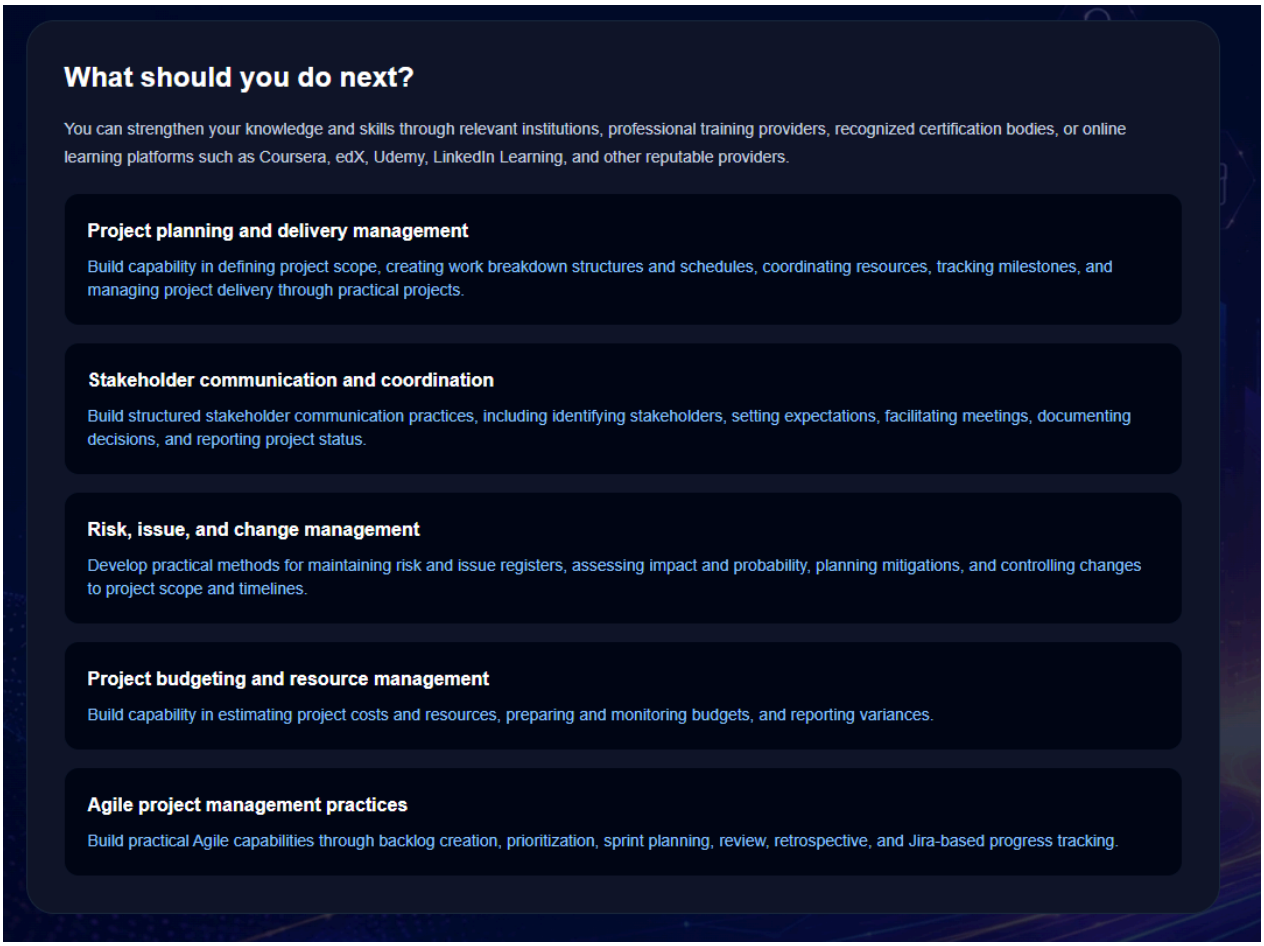
Student is not a conventional resume-generation path. The result explains what you want to become, what you already have, what is missing, and what you should do next.



Student result - What do you already have?

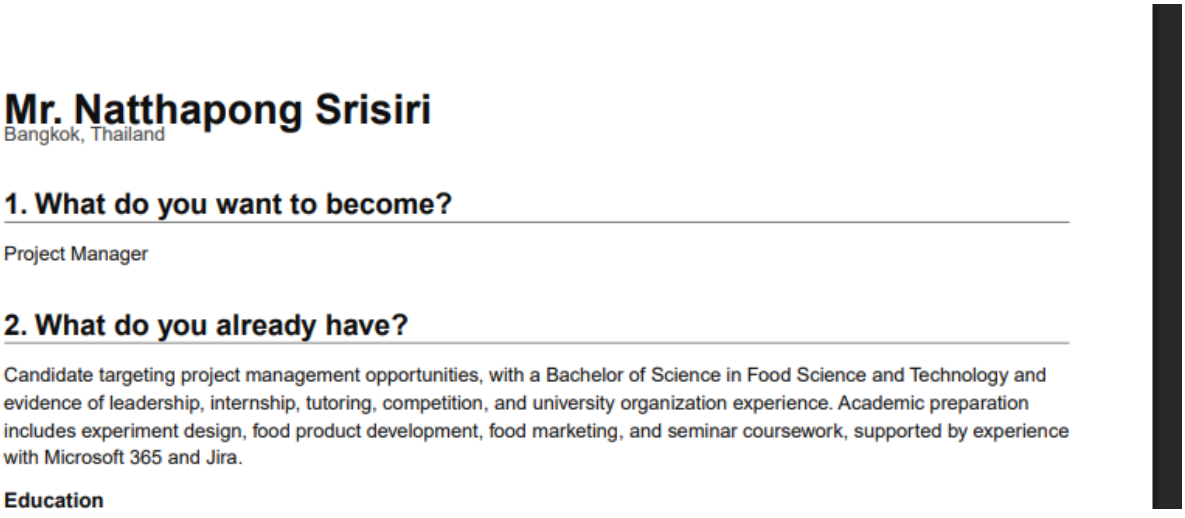


Student result - What are you missing?



Student result - What should you do next?

Step 6 - Export PDF



Mr. Natthapong Srisiri
Bangkok, Thailand

1. What do you want to become?

Project Manager

2. What do you already have?

Candidate targeting project management opportunities, with a Bachelor of Science in Food Science and Technology and evidence of leadership, internship, tutoring, competition, and university organization experience. Academic preparation includes experiment design, food product development, food marketing, and seminar coursework, supported by experience with Microsoft 365 and Jira.

Education

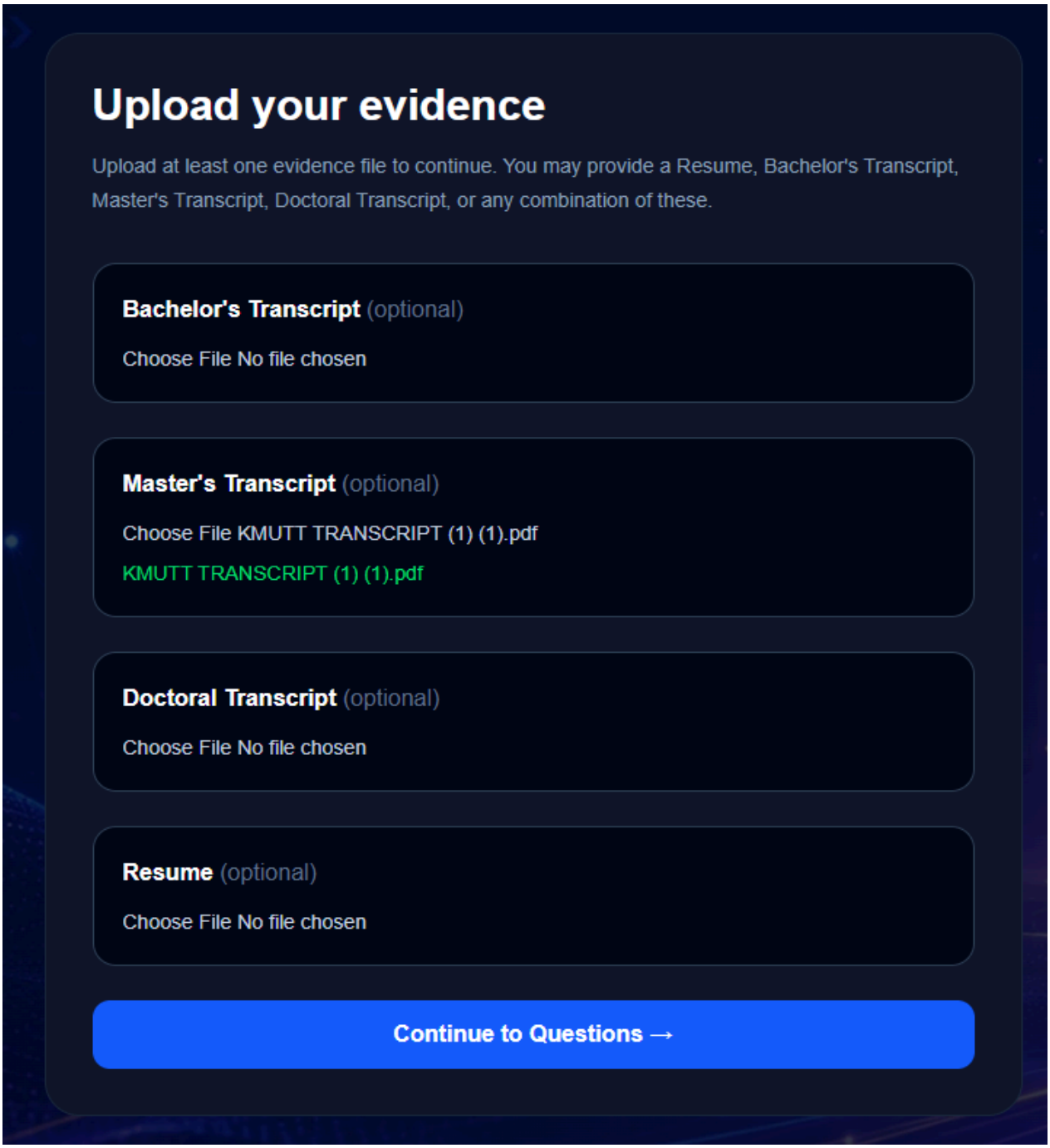
Student PDF export example

3. Fresh Graduate

Use this path when you have recently graduated and are preparing to enter or re-enter the job market.

Step 1 - Upload at least one evidence file

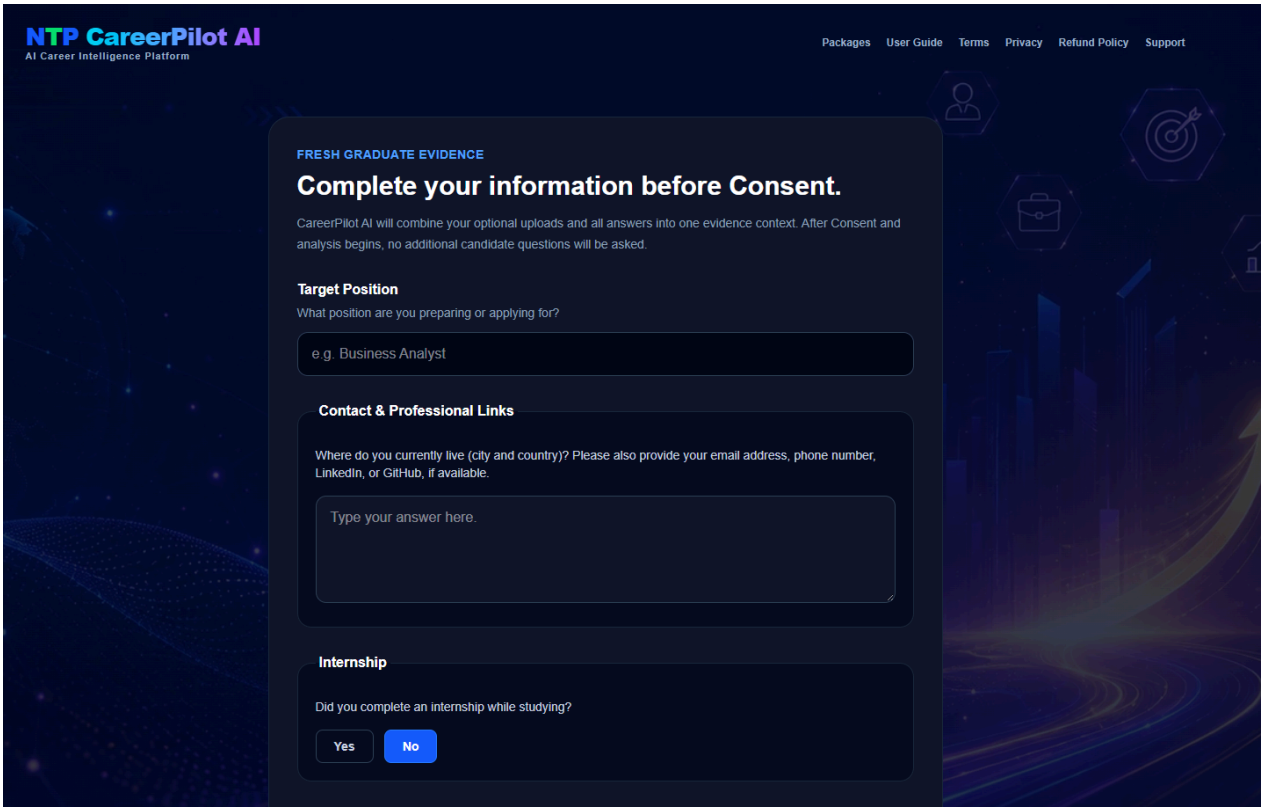
You can upload a Resume, Bachelor's Transcript, Master's Transcript, Doctoral Transcript, or any combination. At least one evidence file is required to continue.



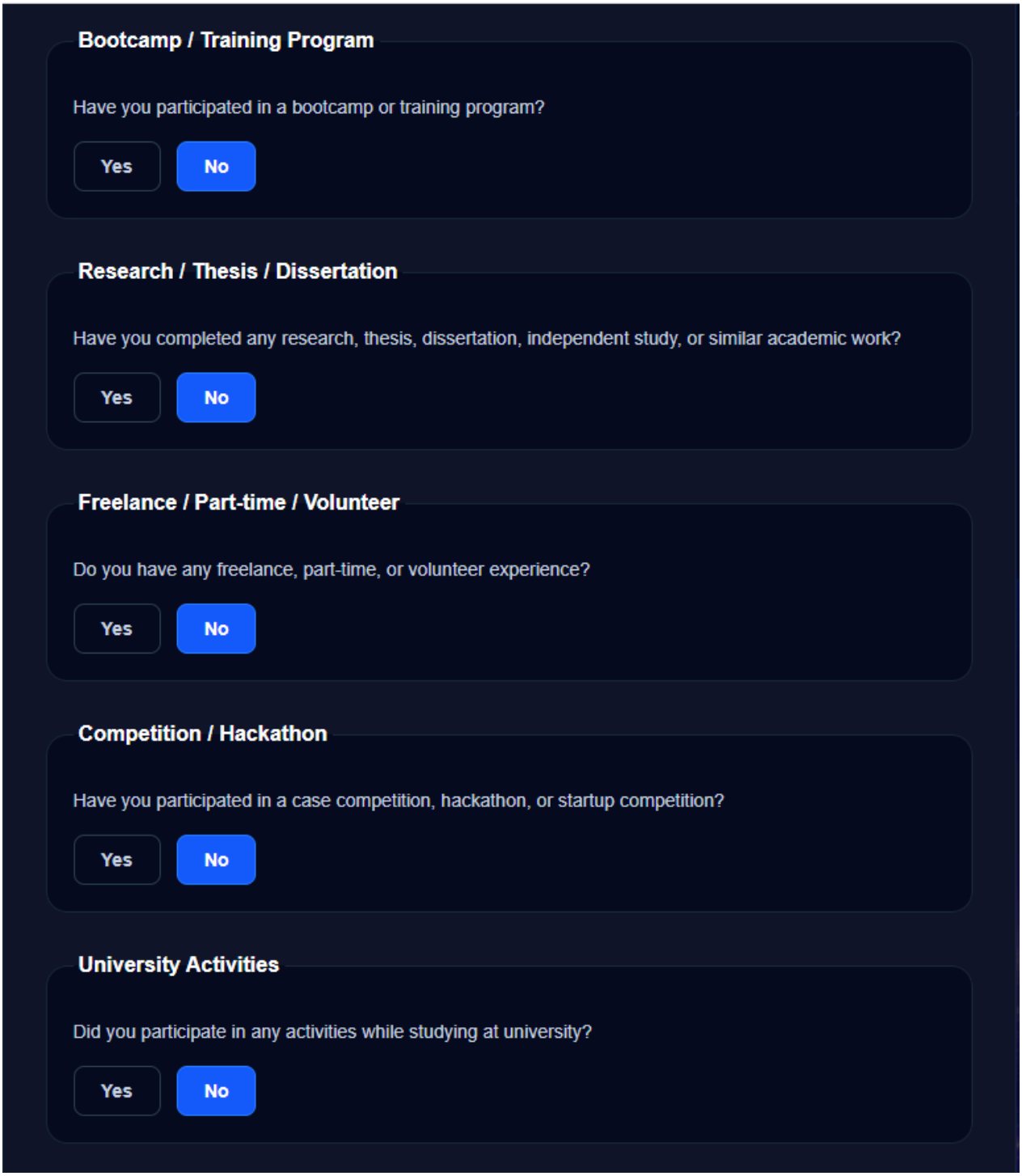
Fresh Graduate evidence upload

Step 2 - Complete Fresh Graduate Evidence

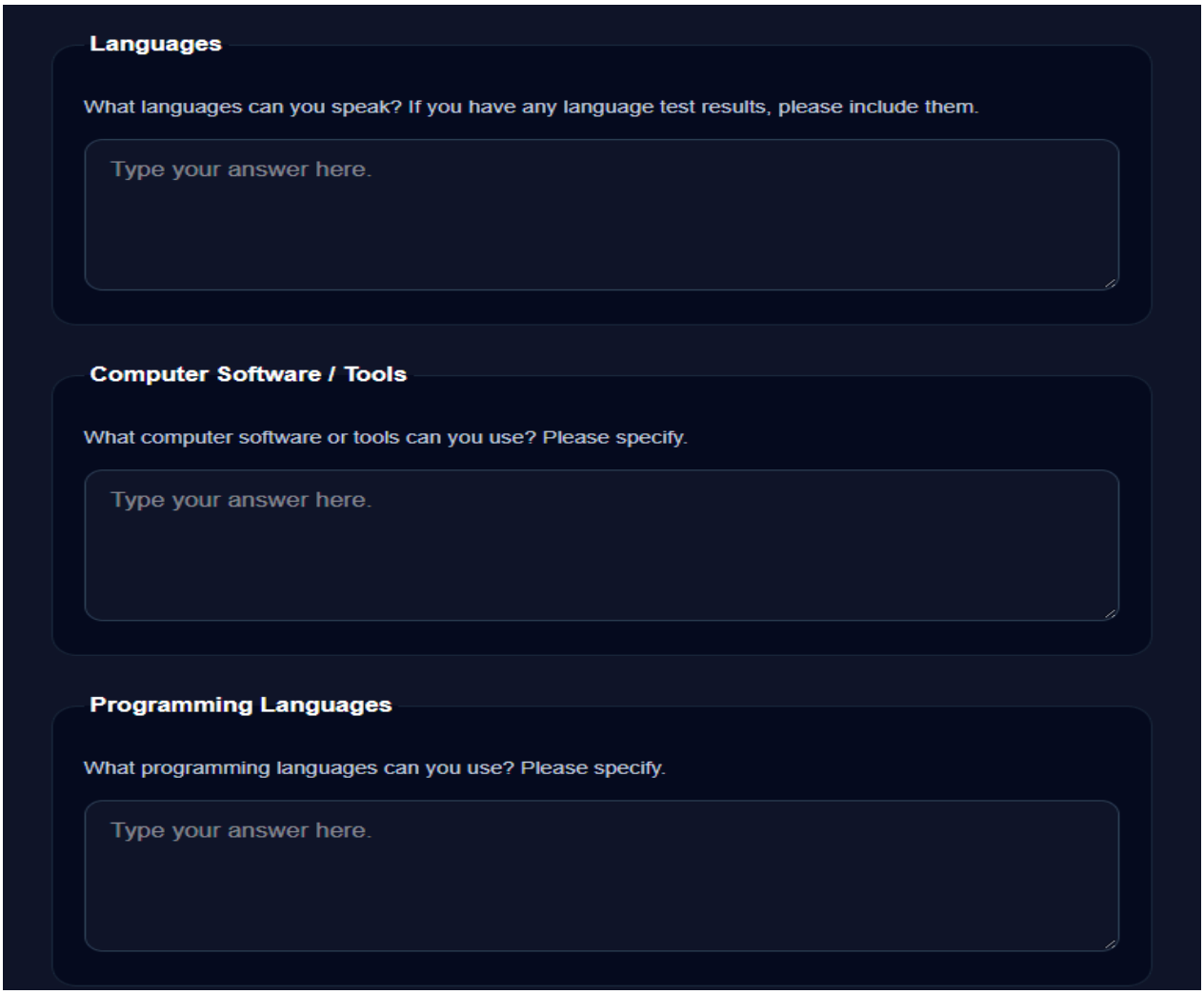
The current form covers Target Position, Contact & Professional Links, Internship, Bootcamp/Training, Research/Thesis/Dissertation, Freelance/Part-time/Volunteer, Competition/Hackathon, University Activities, Languages, Computer Software/Tools, Programming Languages, Additional Information, and Job Description (JD).

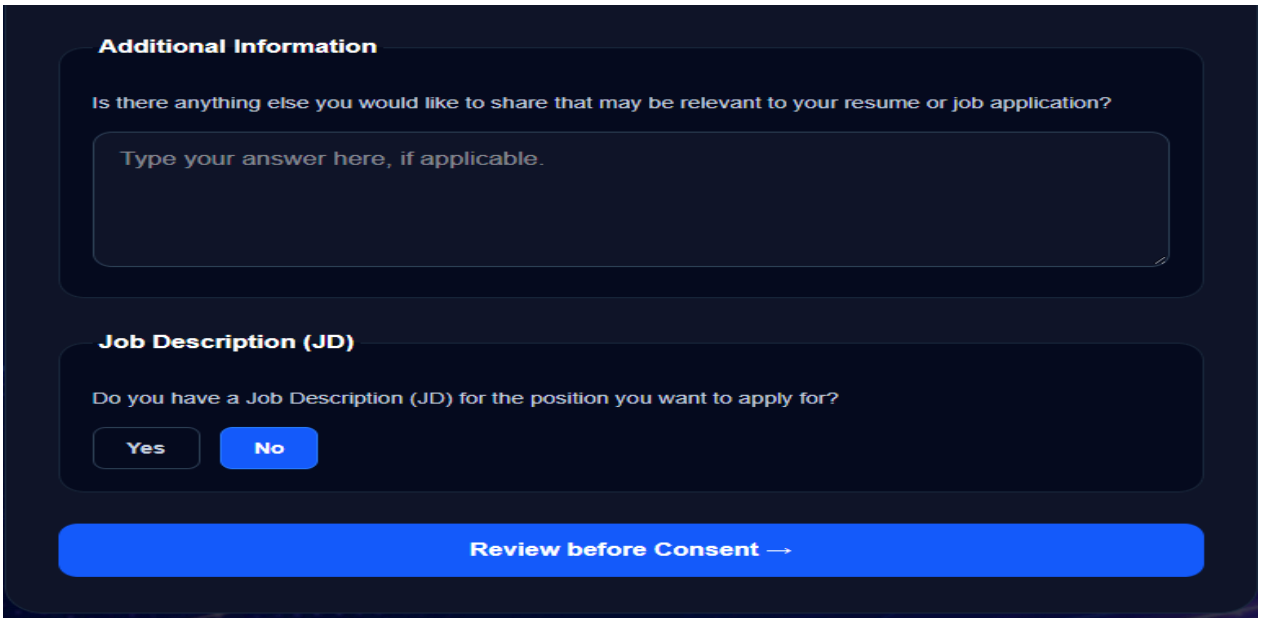


Fresh Graduate questionnaire - Target/Contact/Internship



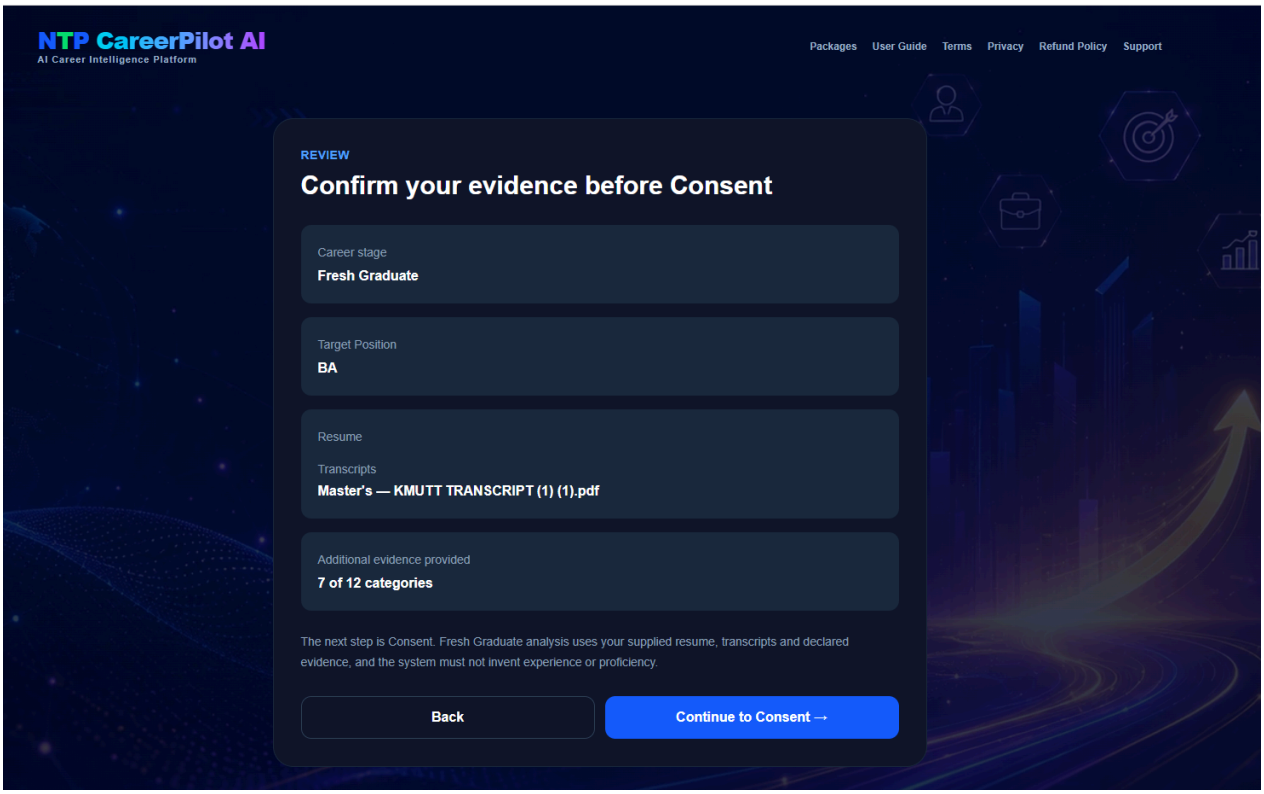
Fresh Graduate questionnaire - Evidence categories





Fresh Graduate questionnaire - Languages/Tools/Programming/JD (if applicable)

Step 3 - Review and Consent

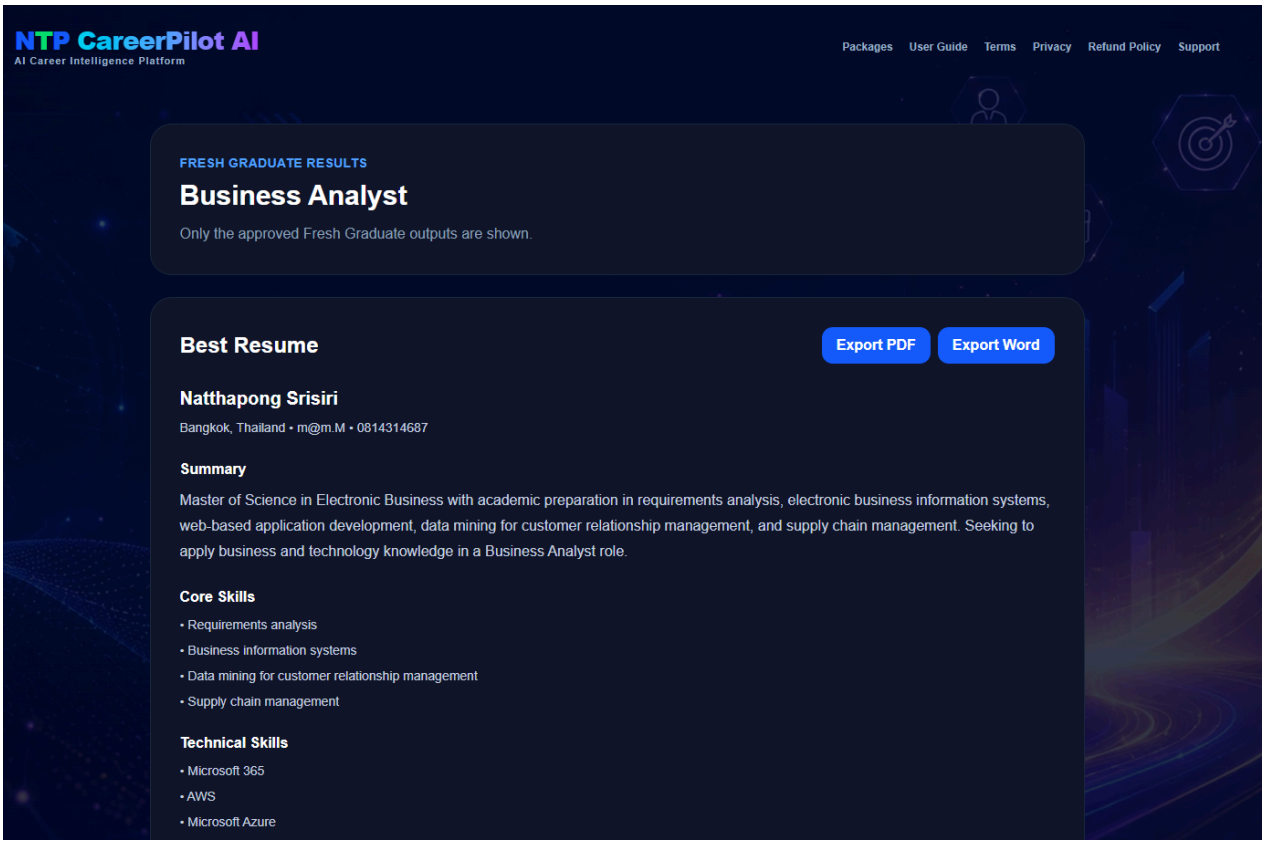


Review the Career Stage, Target Position, evidence files, and number of information categories.

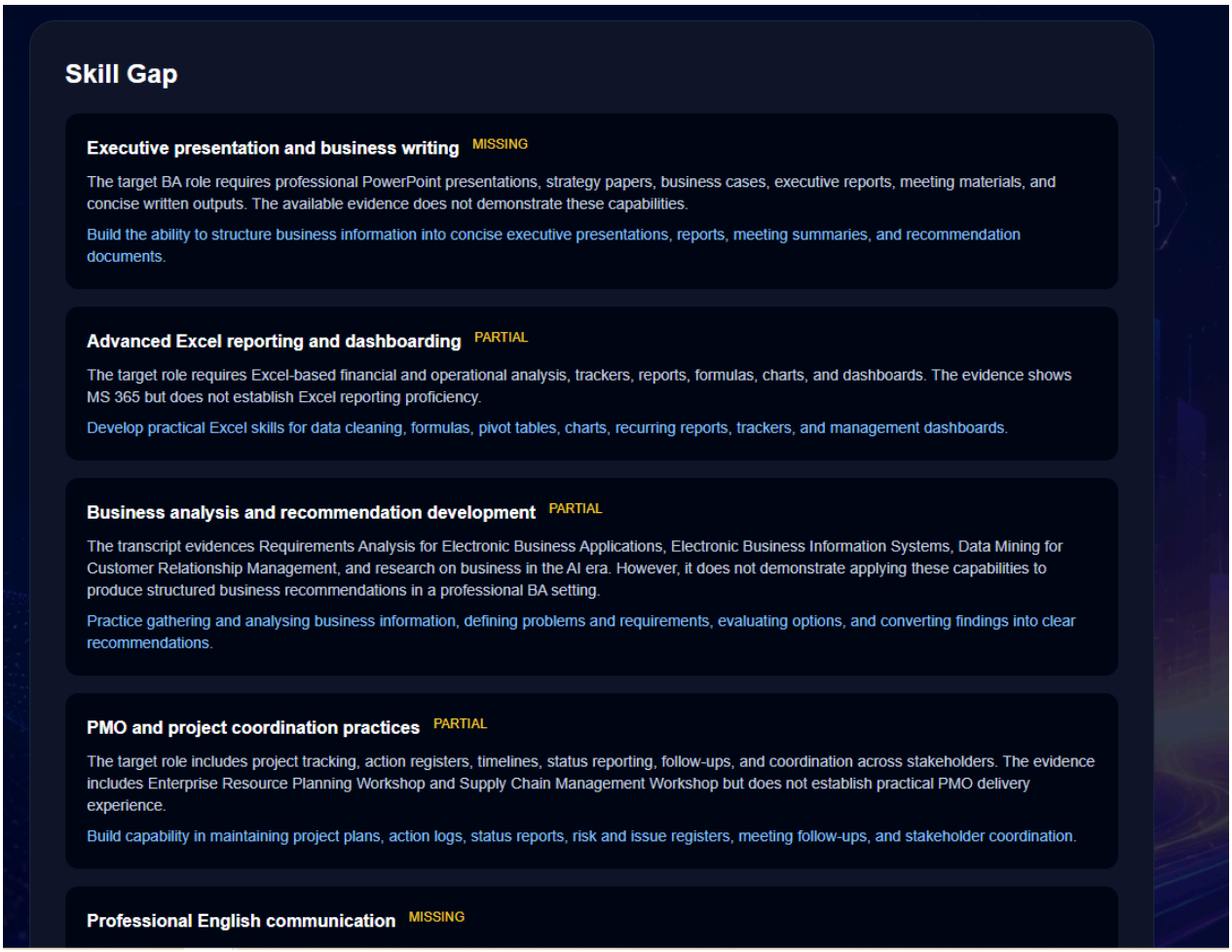
Then confirm the three Consent statements, as in the other paths.

Step 4 - Results and exports

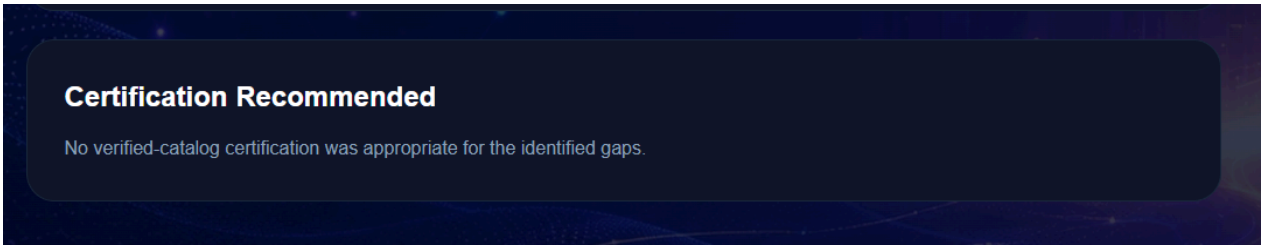
Fresh Graduate displays only the defined outputs: Best Resume, Skill Gap, and Certification Recommended.



Fresh Graduate - Best Resume with Export PDF / Export Word



Fresh Graduate - Skill Gap



Fresh Graduate - Certification Recommended

Natthapong Srisiri

Business Analyst

Bangkok, Thailand | m@m.M | 0814314687

SUMMARY

Master of Science in Electronic Business with academic preparation in requirements analysis, electronic business information systems, web-based application development, data mining for customer relationship management, and supply chain management. Seeking to apply business and technology knowledge in a Business Analyst role.

CORE SKILLS

- Requirements analysis
- Business information systems
- Data mining for customer relationship management
- Supply chain management

TECHNICAL SKILLS

- Microsoft 365
- AWS
- Microsoft Azure
- Java

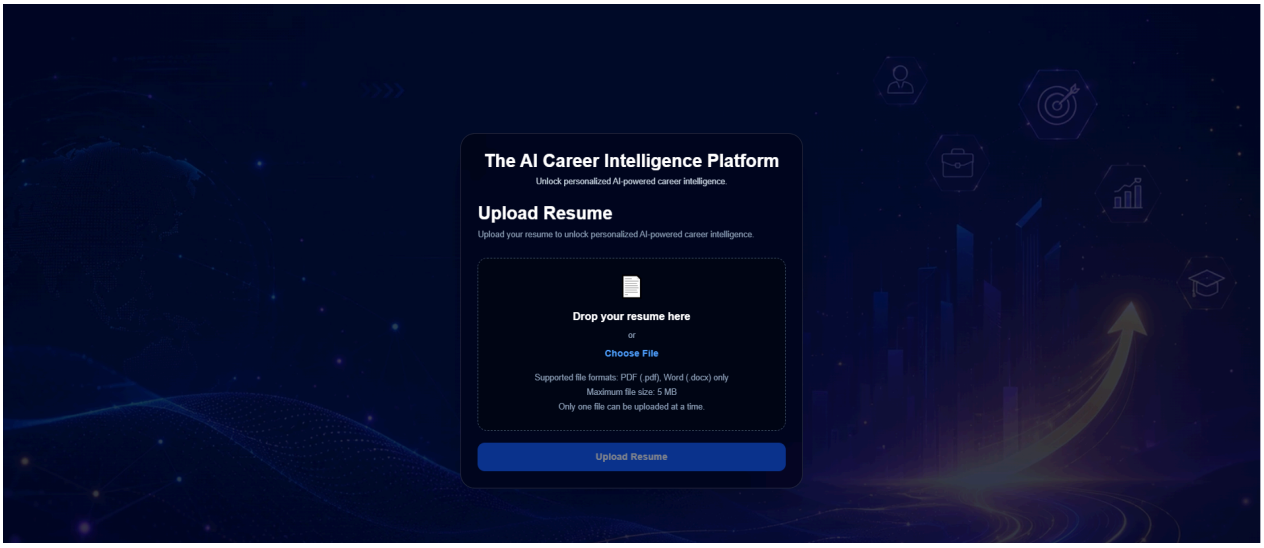
Fresh Graduate PDF export example

4. Experienced Professional

This path uses an experienced candidate's Resume against the target Job Description and produces a Tailored Resume and Dashboard based on Evidence-First.

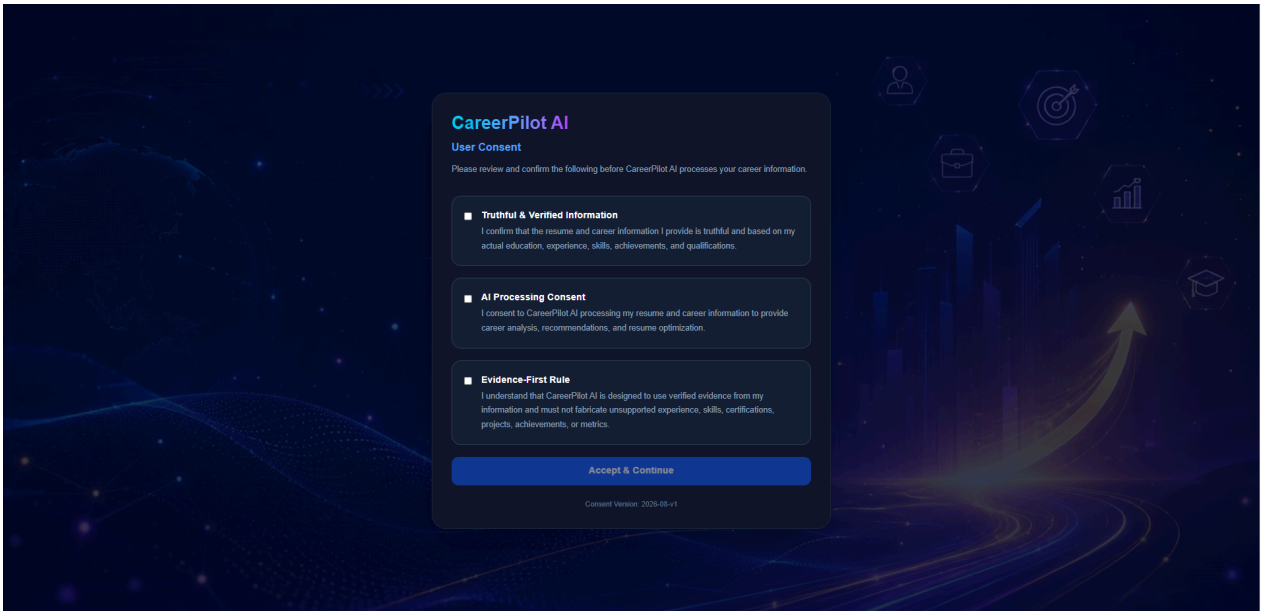
Step 1 - Upload Resume

Upload one Resume file. The current screen supports PDF (.pdf) or Word (.docx), maximum 5 MB, one file at a time.



Experienced Professional - Upload Resume

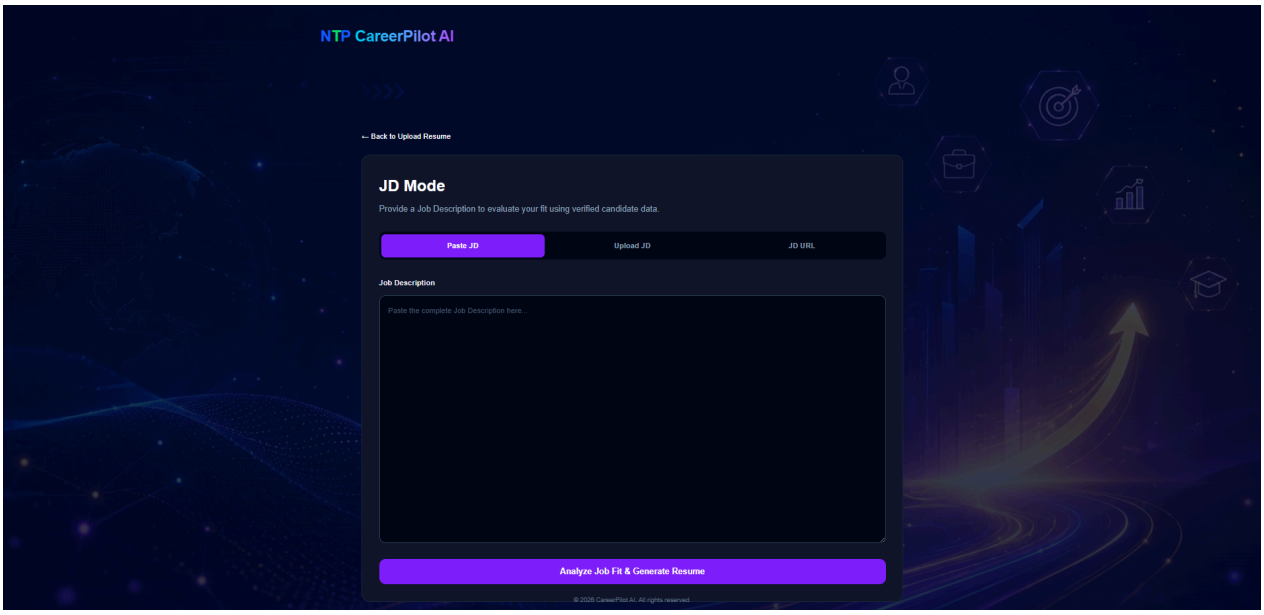
Step 2 - User Consent



Confirm all three Consent statements.

Step 3 - Provide the target Job Description

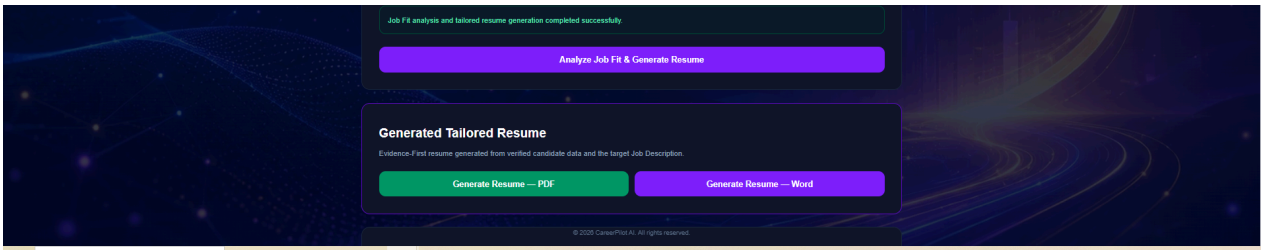
JD Mode provides three methods: Paste JD, Upload JD, or JD URL. Enter the complete target Job Description, then select Analyze Job Fit & Generate Resume.



Experienced Professional - JD Mode

Step 4 - Generate tailored resume

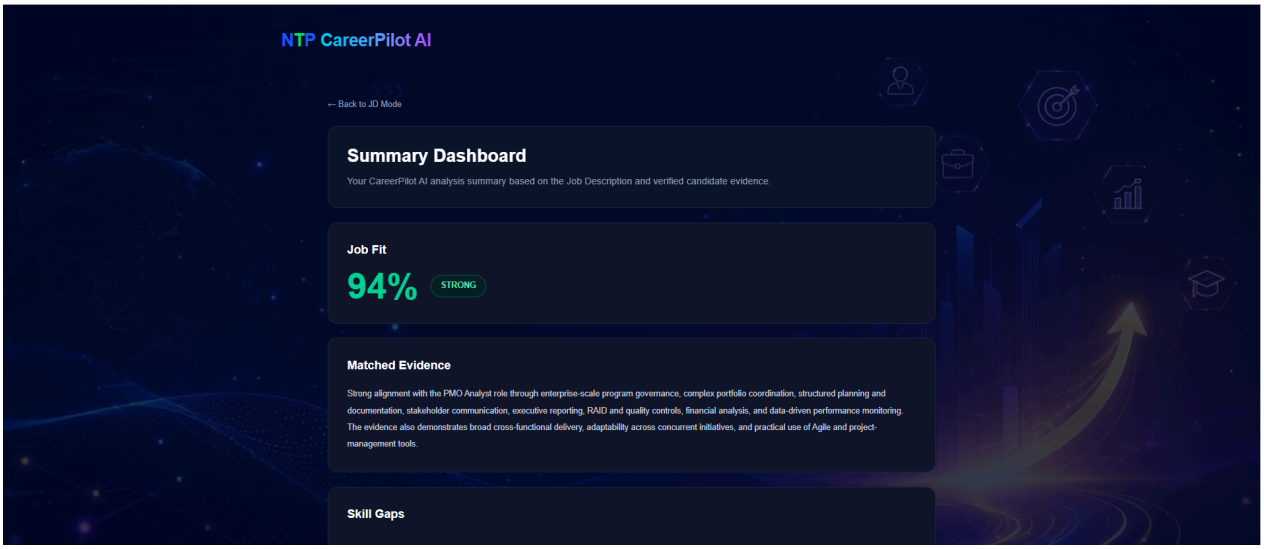
After successful analysis, the Generated Tailored Resume section provides options to generate PDF and Word files.



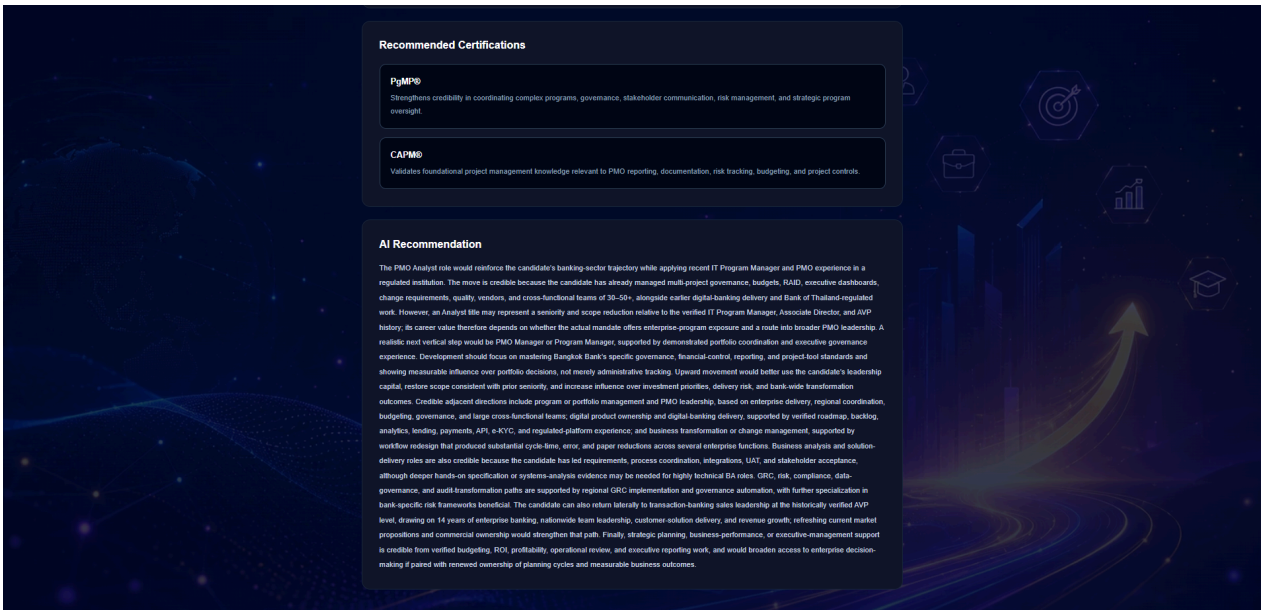
Generated Tailored Resume - PDF / Word

Step 5 - Review Summary Dashboard

The Dashboard summarizes Job Fit, Matched Evidence, Skill Gaps, Recommended Certifications, and AI Recommendation based on the target JD and verified candidate evidence.



Summary Dashboard - Job Fit and Matched Evidence



Recommended Certifications and AI Recommendation

5. Important usage notes

- Provide truthful and complete information. Output quality depends on the evidence supplied.
- Review all AI-generated content before using it for a real job application, and do not use content that is not supported by evidence.
- Student, Fresh Graduate, and Experienced Professional are intentionally designed with different logic and outputs.
- For Experienced Professional, use the complete target Job Description to make Job Fit and the Tailored Resume as accurate as possible.
- If you encounter a problem, contact contact@ntpcareerpilotai.com and include the page or step, what you expected, what happened, and a screenshot if available.

Support contact@ntpcareerpilotai.com | https://ntpcareerpilotai.com/

